



#### **SESSION GOALS**

- Explore components of emotional intelligence and how it impacts our relationships
- Identify strategies for engaging and retaining your workplace talent using emotional intelligence strategies
- Empower participant leaders to self-examine their personal styles surrounding emotional intelligence and opportunities for growth and create action plans

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#### **OBJECTIVE 1**

What is Emotional Intelligence?

#### **FUNDAMENTALS OF EMOTIONAL INTELLIGENCE**

The theory of emotional intelligence was introduced by Peter Salovey and John D. Mayer in the 1990s, and further developed and brought to the lay public by Daniel Goleman.



#### **TABLE TOP EXERCISE**

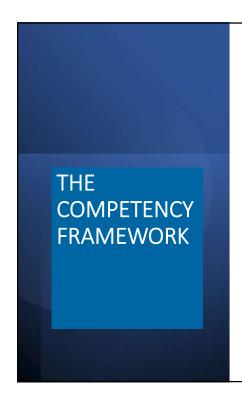


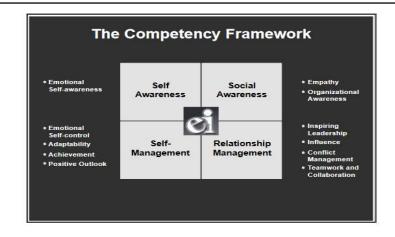
- >>> Every team member gets a sticky note pad and a sharpie.
- >>> Take 5 moments to write down as many unique emotions as possible.
- >>> Each emotion gets its own sticky note.
- » No duplicates....if you find a duplicate stack it on top of the other.

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#### WHAT IS AN EMOTIONALLY INTELLIGENT PERSON?

- » Are highly conscious of their own emotional states.
- >> Able to identify and understand feelings and can name and manage them well.
- >>> Has higher self-confidence and are more realistic about themselves.
- » Able to emotionally regulate to reduce how intense the emotion feels.
- >> Able to recognize and understand the emotions of others, a skill tied to empathy.
- >>> Can hear and understand another person's point of view clearly.
- >> Manage tasks and problem-solve obstacles well.
- >>> Focus on message and intended recipient, adjusting delivery to each person's unique processing capabilities.





Most elements of every emotional intelligence model fit within these four generic domains: self-awareness, self-management, social awareness, and relationship management. Based on each of these core abilities are learned workplace competencies that distinguish the most successful leaders.

(Goleman, 2011)



#### EMOTIONAL INTELLIGENCE SELF-ASSESSMENT TOOL

Free confidential online Emotional Intelligence Self-Assessment Tool (10 minutes):

(https://www.workplacestrategiesformental health.com/resources/emotionalintelligence-self-assessment)

Dr. Joti Samra and Mary Ann Baynton of "My Workplace Health Workplace Strategies team 2007-2021"

#### **HOW DIFFERENT ARE WE REGARDING EMOTIONAL EXPRESSION?**

- >> There are hundreds of emotions that we display.
- » Some people have a wider emotional continuum than others.
- >>> Emotional expression, a part of emotional intelligence, can be impacted by culture, social norms, workplace norms, lived experiences, boundaries, preferences, trauma, biology, etc.
- >> What are some of the more common emotions you show to others?
- >>> How would people around you know you are feeling them?

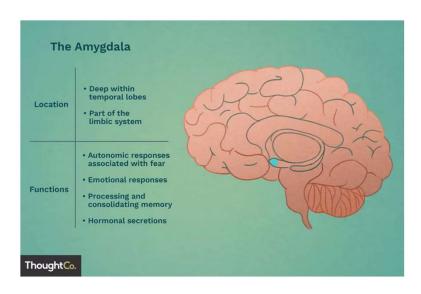
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#### SPEAKING DIFFERENT EMOTIONAL LANGUAGES

- When we display emotions similarly, it facilitates building connections around shared interests and styles of emotional communication.
- Where we can get into relational trouble is when we speak different emotional languages that may not align. This may lead to misunderstandings, mistrust, and fracturing of the relationship.



## Where do emotions come from?



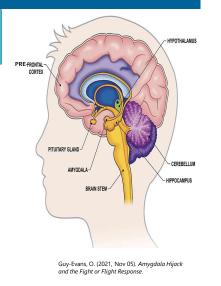
https://www.thoughtco.com/amygdala-anatomy-373211

#### **Stress and the Brain**

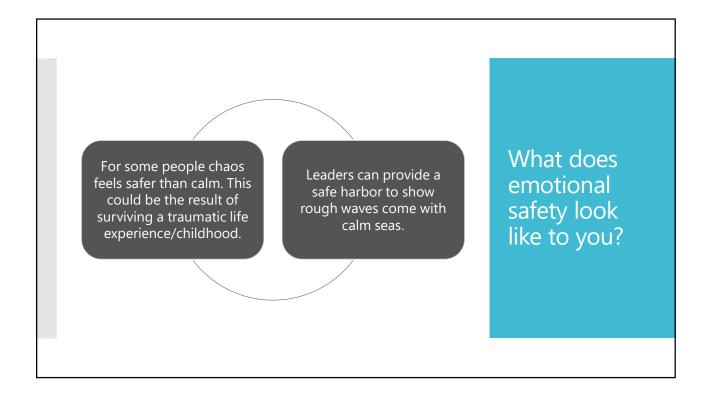
Sometimes, what looks like out-of-control behavior... is a trauma response.

Recognize during crisis, an individual may be in a state of a stress/trauma response: flight, flight, freeze or fawn

- Pre-Frontal Cortex is knocked offline, so you are unable to think through situations
- Amygdala restricts blood flow to the prefrontal cortex decreasing common sense and decision-making skills and activating the stress response
- It can take the chemical activating the amygdala response 6 seconds to dissipate (point of intervention)



To make your best decisions you want to get out of your stress response state and operate from your place of strength and calm

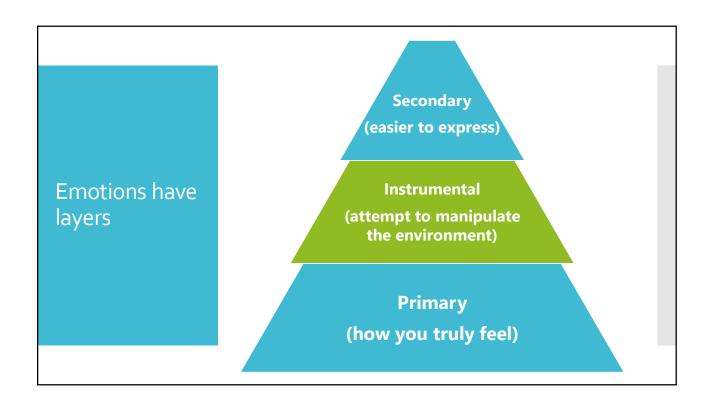


5 Key Elements of Emotional Intelligence

- 1.Self-awareness
- 2.Self-regulation (self-management)
- 3. Motivation (relationship management)
- 4. Empathy (social awareness)
- 5. Social skills (relationship management)

#### Self-<u>Aware</u>ness

- Can label your primary, secondary, and instrumental emotions.
- Know how your emotions affect the people around you.
- Candid and authentic
- Able to speak openly about their emotions or with conviction about their guiding vision
- Relate, work, and behave with humility
- Self-confident and self-assured
- \*\*Take leadership inventories (e.g., DISC, True Colors) where you gain insight into your areas of strength and growth and how they impact and are impacted by others.



#### Self-Regulation (selfmanagement)

- Maintain self-control and a non-reactive state
- Flexible and accountable
- Transparent
- Admit mistakes or faults
- Confront unethical behavior in others rather than turn a blind eye
- Adaptable- can juggle multiple demands without losing energy or focus
- Comfortable with inevitable ambiguities of organizational life
- Take initiative

### Motivation (relationship management)

Be a self-motivated leader Work consistently toward your goals

Have high standards for the quality of your work

Find out what helps motivate your team members



## Empathy (social awareness)

- Put yourself in someone's position (to the best of your ability)
- Pay attention to body language
- Validate feelings and thoughts of others
- Understand others' perspectives before offering direction, advice, or support



#### Social-Skills (relationship management)

Compilation of all the other components of emotional intelligence

Good at motivating others

Good at managing change and resolving conflicts

Willing to do whatever work is needed to show support and accountability to the outcome

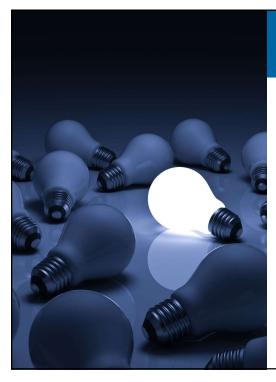
Support healthy triangles in the workplace



#### **OBJECTIVE 2**

#### Benefits of emotionally intelligent leadership

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#### 5 BENEFITS OF EMOTIONAL INTELLIGENCE IN LEADERSHIP

Emotional intelligence is the most important ingredient contributing to increase moral, cooperation, teamwork, motivation, and a positive work environment. (Strickland, 2000)

#### BENEFIT 1: REDUCES RESISTANCE



- Emotionally intelligent leaders do not quit when they encounter resistance but employ the emotional skills to overcome it.
- Reasons for the reluctance or resistance to participate in the change efforts can range from threats to identity, competency/skills or the lack of self-confidence, fear of the unknown future, and losing something valuable (deJager, 2001; Issah et al., 2018; Kirkpatrick, 1985)

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#### **BENEFIT 2: BUILDS TRUST**

Leaders who use emotional information to build trust and secure cooperation, display empathy to employees, social awareness, develop collaboration, understand the loss that people experience during the change process and display their skills in addressing issues and solving problems (Moore, 2009).

Evidence in the literature suggests that leaders' failure to restructure and redesign is a valuable indicator of the extent to which most leaders are ill equipped to address emotional challenges and conflicts emanating from change. (Moore, 2009)





#### BENEFIT 3: BUILD INTEGRITY

Leaders competent in self-regulation build integrity that can inspire followers to believe and trust in the leadership to do the right thing.

(Goleman, 2004)

BENEFIT 4: THEY ARE THEMSELVES WILLING TO CHANGE

- >> Emotionally intelligent leaders demonstrate a willingness and ability to change.
- »Leaders cannot expect others to change if they themselves are not willing to change. By displaying adaptability, self-confidence, innovation, and initiative and by serving as change catalysts.

Boyatzis, Goleman, & Rhee, 2000; Issah, 2018

#### BENEFIT 5: BETTER OUTCOMES (PART 1)

- >>> El is a good predictor of leadership potential (Higgs & Aitkin, 2003)
- >>> Those with El were better transformative leaders (Mandell & Pherwani, 2003)
- >>> Better performers on tasks and with conflict resolution (Jordan & Troth, 2004)
- Higher levels of leadership ability not explained by personality nor cognitive ability (Rosete & Ciarrochi, 2005)

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#### BENEFIT 5: BETTER OUTCOMES (PART 2)

- >>> Employees were more creative when their team leaders possessed self-control against criticism and were more empathetic (Riggio & Lee, 2007)
- Systematic review of school personnel found emotional intelligence is key for effective leadership and that the most commonly used skills/competences are selfawareness, self-management and empathy (Gomez-Leal et al., 2021)
- Higher El is likely related to improved clinical reasoning, and contributes to more effective stress management (Toriello et al., 2022)
- Mixed viewpoints on EI and effectiveness and more work needs to be done on how it relates to personality, social skills, and general intelligence

#### **OBJECTIVE 2**

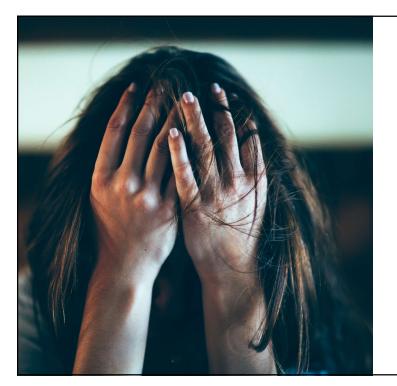
Strategies for engaging and retaining your workplace talent using emotional intelligence strategies



# BE THE CALM IN THE CHAOS



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#### **HMA**

Certain emotions can be a signal of the absence of a need being met by self, other, or system

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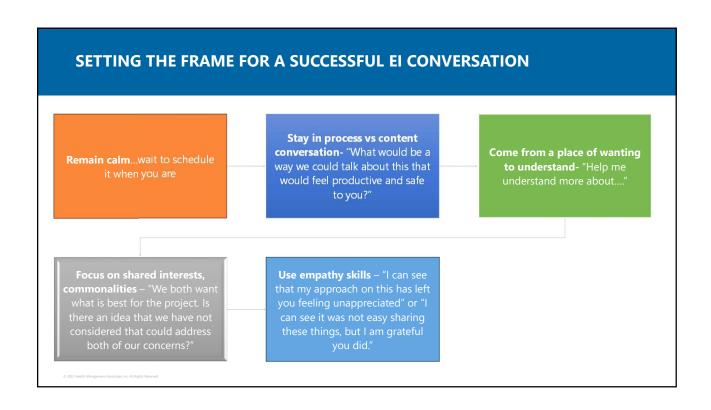
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## **DISCONNECTION** TAX

Most people pay the disconnection tax without even thinking about it!

It is the real cost of burnout!

What is your response to this video?



## HOW TO SHOW EMPATHY

- >> Use reflective listening skills
- >> Use silence, give your time
- » Ask open ended questions
  - >> Tell me more...
  - >> How are your doing with this news?
  - » I know this is not what you hoped for....
  - >> This is really awful. What can we do to best support you?
  - » I know you really wanted this to go differently. What can be learned from how it went?
- >> Use "I" statements
- >> Follow-up
- Engage in a service-learning activity (on your own time, that you schedule, and that few will know who you are while doing it)

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HAVE CONVERSATIONS ABOUT EACH TEAM MEMBER'S VALUE TO THE SYSTEM (WITH THEM).





HELP OTHERS
TO READ AND
IDENTIFY
EMOTIONS
AND TAKE
BEHAVIORAL
ACTION STEPS
AS A RESULT



Research tells us that we are healthier when we communicate what we need, invest in relationships, and are part of a well-functioning team.

## The Speaker/Listener Technique

## Use "I" Statements

#### Rules for Speaker:

- Speak for yourself. Don't mind read!
- Don't go on and on.
- Stop and let the listener paraphrase.

#### Rules for Listener:

- Paraphrase what you hear.
- o Don't rebut. Focus on what the speaker is say

#### Rules for Both:

- The speaker has the floor.
- Speaker keeps the floor while the listener paraphrases.
- Share the floor.

GOAL: To listen and be heard

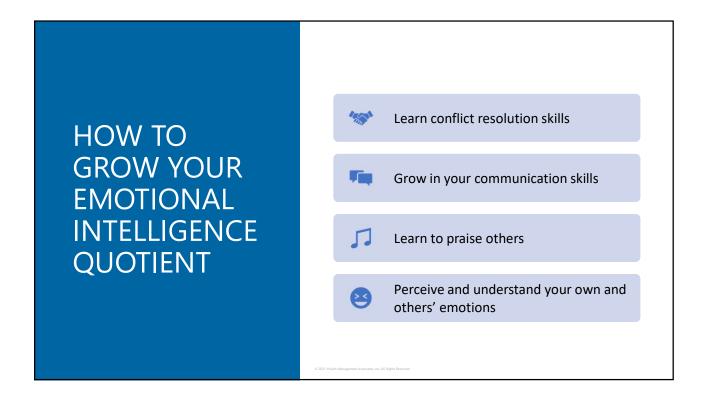
Stanley et al., 1997

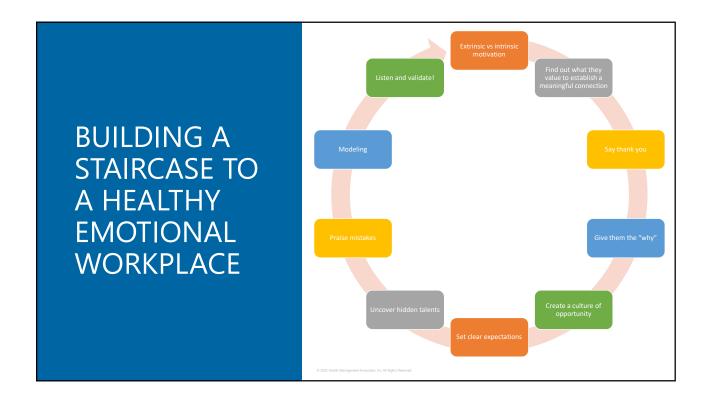
#### **HMA**

Other peoples' emotions may be activating for us in good and unfavorable ways.

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#### **OBJECTIVE 3**

# Self-examination, emotional intelligence, and opportunities for growth

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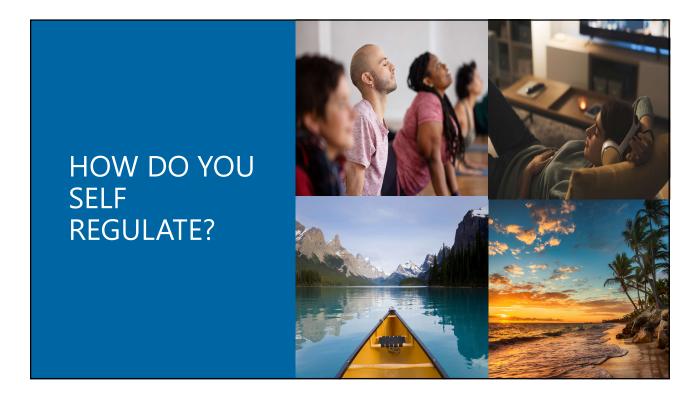
#### HOW TO SELF-REGULATE

- >> Know your values
- >> Hold yourself accountable
- >>> Practice being calm
- >> Stay in control of their emotions
- » Leaders who regulate rarely verbally attack others, make rushed or emotional decisions, stereotype people, or compromise their values.

https://cpb-us-e1.wpmucdn.com/blogs.rice.edu/dist/g/4679/files/2017/04/Emotional-Intelligence-in-Leadership-mindtools.com-185|pge.pdf

BIOLOGICAL, PSYCHOLOGICAL, SOCIAL, AND SPIRITUAL AWARENESS ACTIVITY	Biologically	Psychologically
	<u> </u>	, , ,
	Socially	Spiritually
PROMPT: What are the ways STRESS shows up in my body and in my life?		

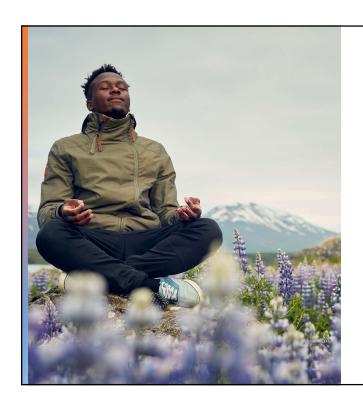
#### Anger/Aggravation • Respond when • Refrain from only · Recognize your calm vs. React listening to people signs (physical, when activated who are in the cognitive, same state emotional, • Look at all sides behavioral) and (good and bad) Mindfulness cut it off early activities • Patterns (present • Take a time out • Brainstorm ways to and past) HOW TO DEAL improve the • Imagine how it will play out if you engage your anger situation WITH OUR at this moment **FEELINGS AT** WORK • Go along with it in Professionally • Try not to focus on public but talk to engage when have the negatives only the person in private to interact Adjust your goal Use "I" statements Stand up for yourself calmly (assertive) to express confusion • Try to find common ground



#### DIAPHRAGMATIC BREATHING



- >> Breathe in through the nose to the count of 4
- >> Hold for the count of 4
- » Breathe out through the mouth to the count of 4
- >> Hold for the count of 4
- Make sure you are breathing from your belly and not your upper chest
- Can lay down and place something light on your belly to make sure it goes up and down when you take full breaths.
- May add in your favorite color (breathe in) and least favorite color (breathe out)
- >> Do for 3-5 cycles for at least 3-5 times a day



#### **GROUNDING EXERCISE**

- Name 5 things you can see
- Name 4 things you can touch
- Name 3 things you can hear
- Name 2 things you can smell
- Name 1 thing you can taste
- \*\*Purpose is to get back into the moment if you are triggered and find your mind drifting and disconnecting



What is your forgiveness policy?





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# QUESTIONS VERNEUR PRINTER PRI

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#### CONTACT INFORMATION

- » Jennifer Hodgson, PhD, LMFT
- >> Principal
- >> Health Management Associates
- >> jhodgson@healthmanagement.com

